**OADBY & WIGSTON BOROUGH COUNCIL**

 Ref No. \_\_\_\_\_\_\_

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|  | **Application to** **Purchase in Advance a CREMATED REMAINS plot in****WIGSTON CEMETERY** | **Office Date Stamp****Time Received** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

This form should be sent to the Cemeteries Office, Brocks Hill Council Offices, Washbrook Lane, Oadby, Leicestershire, LE2 5JJ accompanied by the correct fee.2

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| **SECTION AND GRAVE No.** |
| **FULL NAME OF PURCHASER**  | **ADDRESS OF PURCHASER** | **POST CODE** |
|  |
| I, (full name of purchaser)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ apply to purchase the Exclusive Right of Burial for a Garden of Remembrance (ashes plot) in Wigston Cemetery. I have read the Cemetery Rules and Regulations and agree to be bound by them. A full copy of the Rules and Regulations is available at [www.oadby-wigston.gov.uk](http://www.oadby-wigston.gov.uk) or upon request from the Cemeteries Office. |
| Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Tel No:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **Office use only:** |
| **Register of Purchased Graves****No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Register of Graves****No. \_\_\_\_\_\_\_\_\_** | **Fee paid****Purchase £** |

**NOTES**

1. New graves are allocated in strict rotation according to the Cemetery Plan.
2. Fees: please refer to the Councils’ current Scale of Charges, a copy of which can be obtained from the Cemeteries Office by telephoning Leicester (0116) 2572848. Charges are reviewed annually and any increases are applied from 1st April each year. Increased charges apply for interments of non-residents.
3. For the purchase of a Grant of Right of Burial only, a RESIDENT is defined as a person who, at the time of applying, has a permanent home address within the Borough.

**Data Protection Statement**

The Council will process and store your data in accordance with the Data Protection Act 2018 and within the General Data Protection Regulations. The personal data provided within this form will be used for the purpose of this request and we will not use the data for any other purpose. We may, where necessary, share your data with another department or with a third party organisation for the purpose of providing you with the service that has been requested. Full details of whom and where we may send data can be found on the departments privacy notice. These are available for inspection at:

[www.oadby-wigston.gov.uk/pages/privacy](http://www.oadby-wigston.gov.uk/pages/privacy)