

**OADBY AND WIGSTON BOROUGH COUNCIL**

**CALL FOR SITES**

**SITE SUBMISSION FORM**

Oadby and Wigston Borough Council (the Council) is inviting submissions of land to be considered for new developments in the Borough for the period 2031 and beyond as part of this Call for Sites public consultation.

Due to the unique nature of the Borough, the Council would welcome the submission of any suitable land parcels (no minimum site size threshold) and invite any interested parties, including local residents; businesses; landowners; developers; and, agents, to identify potential sites for consideration for development which could comprise part of the Borough’s housing and economic development land supply, post 2031.

The Council is seeking the submission of all sites suitable for accommodating new development that can deliver any of the following types of development:

* Residential (housing) development of one dwellings or more
* Specialist housing provision, for example older peoples housing
* Employment or mixed commercial uses
* Retail
* Leisure / community use
* Any other forms of development

Please complete all fields in the form as best you can. If something is unknown, simply state ‘unknown’. You will need to use a separate form for each site submitted, including a site plan for each one (1:2500 or 1:1250 scale) with the boundaries of the site clearly marked in red.

Completed forms submitted via email, should be sent to [planningpolicy@oadby-wigston.gov.uk](mailto:planningpolicy@oadby-wigston.gov.uk)

Please note all responses should be returned to the Planning Policy Team.

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**CALL FOR SITES**

**SITE SUBMISSION FORM**

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| 1. **CONTACT DETAILS** | | |
| Contact Name | |  |
| Company/Organisation | |  |
| Address - | Line 1 |  |
|  | Line 2 |  |
|  | Line 3 |  |
|  | Line 4 |  |
|  | Postcode |  |
| Phone Number | |  |
| Email | |  |

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| 1. **AGENT DETAILS** (Please only fill in this section if you have an agent acting on your behalf/are an agent acting on behalf of a client. If you do not have an agent, please leave this section blank.) | | |
| Agent Name | |  |
| Company/Organisation | |  |
| Address - | Line 1 |  |
|  | Line 2 |  |
|  | Line 3 |  |
|  | Line 4 |  |
|  | Postcode |  |
| Phone Number | |  |
| Email | |  |

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| 1. **SITE DETAILS AND CURRENT USE(S)** | | |
| Name of site *(if applicable)* | |  |
| Address - | Line 1 |  |
|  | Line 2 |  |
|  | Line 3 |  |
|  | Line 4 |  |
|  | Postcode |  |
| Ward/Settlement | |  |
| Site area *(hectares)* | |  |
| Grid reference/  Location co-ordinates (eastings and northings preferable) | |  |
| Current land use/character of site *(Please mark all that apply)* | | |  |  | | --- | --- | |  | Residential | |  | Employment/Commercial | |  | Leisure | |  | Agriculture | |  | Education | |  | Vacant | |  | Other (please specify below) | |  | | |
| Adjacent land uses/character *(Please mark all that apply)* | | |  |  | | --- | --- | |  | Residential | |  | Employment/Commercial | |  | Leisure | |  | Agriculture | |  | Education | |  | Vacant | |  | Other (please specify below) | |  | | |
| Current planning permissions *(including reference numbers)* | |  |
| Other relevant planning history *(including references if known)* | |  |

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| 1. **PROPOSED USES** | |
| **HOUSING** | |
| If housing is proposed, please indicate the nature of the use *(please mark all that apply)* | |  |  | | --- | --- | |  | Housing (C3 use) | |  | Residential Institutions (C2 use) | |  | Housing for older people | |  | Self build/custom build | |  | Other (please specify below) | |  | | |
| Potential capacity *(estimated number of units)* | |  |  | | --- | --- | | Minimum: |  | | Maximum: |  | |
| Estimation of existing buildings to be demolished *(number of residential units or commercial floorspace in square metres etc)* |  |
| Estimation of mix of dwelling types |  |
| Tenure *(tick all likely to apply)* | |  |  | | --- | --- | |  | Market | |  | Starter Homes | |  | Affordable (other than Starter Homes) |   Other (please specify below) |
|  |
| Estimated density *(dwellings per hectare)* |  |
|  | |
| **ECONOMIC** | |
| If economic development is proposed, please indicate the nature of the proposed use *(please mark all that apply)* | |  |  | | --- | --- | |  | A1 / E (Shops) | |  | A2 / E (Financial and Professional Services) | |  | A3 / E (Restaurants and Cafes) | |  | A4 / Sui Generis (Drinking Establishments) | |  | A5 / Sui Generis (Hot Food Takeaways) | |  | B1 / E (Business) | |  | B2 (General Industrial) | |  | B8 (Storage and Distribution) | |  | C1 (Hotels) | |  | D1 / E (Clinics, Health Centres) | |  | D1 / F.1 (Schools, Non-residential Institutions) | |  | D2 / Sui Generis (Cinemas, Concert Halls) | |  | D2 / E (Gymnasiums, Indoor Recreation) | |  | D2 / F.2 (Hall or Meeting Place) | |  | D2 / F.2 (In or Outdoor Swimming or Sports) | |  | Other (please specify below) | |  | | |
| Estimation of proposed floorspace *(please specify floor area in square metres for each use proposed)* |  |
| Estimation of existing buildings to be demolished *(number of dwellings or commercial floorspace in square metres)* |  |

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| 1. **SUITABILITY**   *(Please indicate if any of the following constraints are likely to affect development of the site and highlight any actions required to address them)* | | |
| **Physical Factors** | **Constraint?** | **If yes, please provide further details** |
| Suitable available access to site | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Topography and landscape features | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Ground conditions | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Contamination | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Agricultural land grading (please indicate if grade 1, 2 or 3a) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Landfill site/proximity to landfill site | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Proximity to strategic road network | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Proximity to day to day facilities | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Utilities infrastructure (gas, oil, water, telecoms etc) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Other (please specify) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
|  | | |
| **Natural Environment** | **Constraint?** | **If yes, please provide further details** |
| National and local ecological designations | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Trees on site | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Tree Preservation Orders | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Flooding (Please indicate flood zone area 1, 2, 3a or 3b)[[1]](#footnote-1) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Historic landscape designations | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Presence of historic buildings | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Archaeological or geological interest | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Conservation Areas[[2]](#footnote-2) (If within a Conservation Area, please indicate which) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Noise and pollution | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Impact on neighbouring properties | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Public rights of way | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |
| Other (please specify) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |  |

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| **Policy Factors** | |
| Is the site previously developed land? (as defined in the National Planning Policy Framework[[3]](#footnote-3)) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |
| Is the site located within Leicester Principal Urban Area (PUA)?[[4]](#footnote-4) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |
| If outside of the Leicester PUA , is the site directly adjoining the Leicester PUA boundary? | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |

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| 1. **AVAILABILITY** | | | |
| What is your/your client’s interest in the land? | | |  |  | | --- | --- | |  | Owner | |  | Lessee | |  | Option holder/conditional contract | |  | Other (please specify) | |  | | | |
| If you are not the owner, or the site is in multiple ownership, please submit the name(s), address(es) and contact details of all owners. *(Please also provide a plan showing the extent of individual land holdings – if submitting electronically,* *plans should be in .doc .pdf or .jpg format and less than 10Mb)* | |  | |
| Have the owners of all parts of the site indicated support for its development? | | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |
| Is there a housebuilder/developer(s) involved in the site? | | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |
| If Yes, please specify name of company and nature of legal interest in the land *(if more than one, please give details of each)* | |  | |
| **Legal Constraints**  *(Please indicate legal constraints which may affect the availability of the site. For any identified, please provide further details, highlighting any actions required to address them).* | | | |
| **Constraint** | **Yes/No** | | **If yes, please provide further details** |
| Unresolved multiple ownership | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |  |
| Ransom strips | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |  |
| Tenancies | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |  |
| Covenants | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |  |
| Other (please specify) | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | | |  |

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| 1. **ACHIEVEABILITY** | |
| Please indicate during which of the following periods work could potentially commence on the development, | |  |  | | --- | --- | |  | Within 5 years | |  | Within 6-10 years | |  | Within 11-15 years | |  | Within 16-20 years | |  | 20 years + | |
| If any constraints have been identified, are they likely to affect the achievability/timing of the development? *(If yes, please give details)* | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |
| Are there any viability issues which would affect the development? *(If yes, please give details)* | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |
| Once work has commenced, how many years is it likely to take to complete the development? |  |
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| 1. **SITE PLAN** | |
| I confirm that I have attached a site plan (1:2500 or 1:1250 scale) with the boundaries of the site clearly marked in red. | |  |  |  |  | | --- | --- | --- | --- | |  | Yes |  | No | |

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| 1. **DECLARATION** |
| I understand that all sites submitted will be considered in line with this consultation, and that my submissions will be made publically available and may be identifiable to my name / organisation.  I acknowledge that I have read and accept the information and terms specified under the Data Protection and Freedom of Information Statement (see below).   |  |  |  | | --- | --- | --- | | Signed |  | Date | |  |  |  | |

**DATA PROTECTION AND FREEDOM OF INFORMATION STATEMENT**

The personal information you provide on this form will be processed in accordance with the requirements of the Data Protection Act 2018. It will be used only for the preparation of the Strategic Housing and Economic Development Land Availability Assessment, and the Brownfield Land Register (if applicable), save for requests of such information required by way of enactment. Your name, organisation and representations (including site details) will be made publicly available when displaying and reporting the outcome of this consultation stage, and cannot be treated as confidential. Other details, including your home/company address and signature, will be treated as confidential.

You should not include any personal information in your comments that you would not wish to be made publicly available.

Your details will remain on our database and will be used to inform you of future planning policy matters and procedures. If at any point in time you wish to be removed from the database, or to have your details changed, please contact the Planning Policy team on 0116 288 8961 or [planningpolicy@oadby-wigston.gov.uk](mailto:planningpolicy@oadby-wigston.gov.uk).

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| Please confirm that you have read and agree with these terms. | |  |  | | --- | --- | |  | Yes | |

1. To see flood zone information, visit: <https://flood-map-for-planning.service.gov.uk/> [↑](#footnote-ref-1)
2. To see Conservation Area boundaries, visit: <https://www.oadby-wigston.gov.uk/pages/supplementary_planning_documents> [↑](#footnote-ref-2)
3. For PDL definition, visit: <https://www.gov.uk/guidance/national-planning-policy-framework/annex-2-glossary> [↑](#footnote-ref-3)
4. The entire urban area of the Borough sits within the area known as the Leicester Principal Urban Area (PUA). [↑](#footnote-ref-4)