



# Oadby and Wigston Borough Council

## One Stop Shop Development Enquiry Form

Please complete the form in full and return to:

Planning Control,  
Oadby and Wigston Borough Council  
Council Offices,  
Station Road,  
Wigston,  
Leicestershire  
LE18 2DR

Pre-Application Fee :

Paid :

If you require assistance please telephone (0116) 257 2636 or by email: [planning@oadby-wigston.gov.uk](mailto:planning@oadby-wigston.gov.uk)

<b>Name</b>
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<b>Company Name</b> (if applicable)
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<b>Address</b>
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<b>Post Code</b>
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<b>Daytime Telephone</b>
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<b>Email Address :</b>
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<b>Address to which this enquiry relates</b>
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<b>Description of Proposed Work</b>
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<b>Area of Land</b> <small>(new development only)</small>	hectares
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<b>No. of buildings</b> <small>(new development only)</small>
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<b>Length</b>	metres
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<b>Height to eaves</b>	metres
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<b>Width</b>	metres
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<b>Height to ridge</b> <small>(or highest roof point)</small>	metres
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<b>What use is/will the proposed development be put to?</b>
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<b>Is the proposed work an extension to the existing building?</b>	Yes / No
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<b>If yes, please state type of extension, for example: kitchen, bedroom, etc.</b>
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Please continue overleaf >>>

<b>Are there to be any internal alterations?</b>	Yes / No
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**If yes, please give a brief description.**

<b>Distance of proposed work to nearest boundary</b>	metres
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<b>Will you be making an application for a grant from this Council?</b>	Yes / No
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<b>Have any extensions/buildings been erected at the property since it was built?</b> (including any garages, carports or outbuildings within 5 metres of the main building or any dormer windows inserted).	Yes / No
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**If yes, please give details of the work previously carried out:**

<b>Length</b>	metres
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<b>Height to eaves</b>	metres
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<b>Width</b>	metres
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<b>Height to ridge</b> (or highest roof point)	metres
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<b>When was the work done?</b>	Month	Year
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<b>Will the development require alterations to (or a new) vehicular access?</b>	Yes / No
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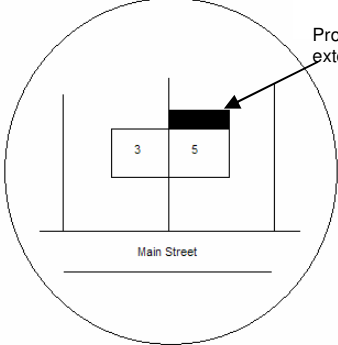
<b>If yes, the proposed type of new vehicular access is?</b>	New Private Drive / New Road
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<b>Does the proposal require the demolition of any existing buildings?</b>	Yes / No
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**If yes, please give details:**

**Please attach a sketch or detailed plan, showing the position of the proposed development in relation to the property, adjacent properties and the highway (see example on the right).**

If you include dimensions, please make them metric.



**Please attach any additional information you feel may assist your enquiry.**

<b>Signature:</b>	<b>Date:</b>
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