

Approved Fees and Charges 2023-2024

DESCRIPTION OF CHARGE	GL ACCOUNT CODE	UNIT	2023-24 CHARGE (£)	NOTES
BUILDING AND PLANNING RECORDS SEARCH				
Domestic development	40001 9356	Per hour	£50.00	Includes Permitted Development right removal check or lawful use of premises enquiry or S106 document request.
Commercial enquiries	40001 9356	Per hour	£85.00	Includes Permitted Development right removal check or lawful use of premises enquiry or S106 document request.
TPO or Conservation Area Enquiry (i.e. is my property is a Conservation Area or do I have trees subject to a Tree Preservation Order).	40001 9356	Each enquiry	£20.00	Only charged if information can be obtained by customer without LA assistance.
PRE APPLICATION CHARGES				
EXTENSIONS AND INCREASES TO FLOORSPACE ENQUIRIES				
Written Householder Advice – small scale extensions to one house or a single flat; small scale development within the curtilage of the property.	40001 9395	Each enquiry	£115.00	Does not include a site visit or meeting. Additional charges will apply if required.
Written Householder Advice (with heritage / arboricultural issues) – small scale extensions to one house or a single flat; small scale development within the curtilage of the property.	40001 9395	Each enquiry	£165.00	Does not include a site visit or meeting. Additional charges will apply if required.
Small scale development advice (commercial) - Small scale extensions / alterations (including advertisements) to commercial or similar premises, below 100 m2.	40001 9395	Each enquiry	£185.00	Does not include a site visit or meeting. Additional charges will apply if required.
Small to Medium scale development advice (commercial) - small to medium scale extensions / alterations (including advertisements) to commercial or similar premises, between 100 and 500 m2.	40001 9395	Each enquiry	£290.00	Does not include a site visit or meeting. Additional charges will apply if required.
Medium scale development advice (commercial) - medium scale extensions / alterations (including advertisements) to commercial or similar premises, between 500 and 999 m2.	40001 9395	Each enquiry	£810.00	Does not include a site visit or meeting. Additional charges will apply if required.
Larger scale development advice (commercial) - larger scale extensions / alterations (including advertisements) to commercial or similar premises, over 1,000 m2.	40001 9395	Each enquiry	£1,625.00	Does not include a site visit or meeting. Additional charges will apply if required.
NEW RESIDENTIAL UNIT ENQUIRIES				
1-3 new dwellings	40001 9395	Each enquiry	£350.00	Does not include a site visit or meeting. Additional charges will apply if required.
4-9 new dwellings	40001 9395	Each enquiry	£810.00	Does not include a site visit or meeting. Additional charges will apply if required.
10-49 new dwellings	40001 9395	Each enquiry	£1,740.00	Does not include a site visit or meeting. Additional charges will apply if required.
50-199 new dwellings	40001 9395	Each enquiry	£2,895.00	Does not include a site visit or meeting. Additional charges will apply if required.
200-399 new dwellings	40001 9395	Each enquiry	£4,055.00	Does not include a site visit or meeting. Additional charges will apply if required.
400 or more new dwellings	40001 9395	Each enquiry	£5,000.00	Does not include a site visit or meeting. Additional charges will apply if required.
Site visit / applicant meeting (additional fee) relating to any pre-application enquiry.	40001 9395	Each site visit or meeting	£200.00	This fee is to be charged for each site visit and / or meeting for any pre-application enquiry. For example, multiple site visits and / or meetings will incur multiple fees.
Site visit / applicant meeting (additional fee) relating to any pre-application enquiry with heritage or arboricultural issues.	40001 9395	Each site visit or meeting	£300.00	This fee is to be charged for each site visit and / or meeting for any pre-application enquiry. For example, multiple site visits and / or meetings will incur multiple fees.