

DESCRIPTION OF CHARGE	GL ACCOUNT CODE	UNIT	2024-25 CHARGE (£)	NOTES
BUILDING AND PLANNING RECORDS SEARCH				
Domestic development enquiries	40001 9356	Per hour	£60.00	Relating to all chargeable enquiries not mentioned below; for example, Permitted Development right check, lawful use check, and planning permission check.
Commercial development enquiries	40001 9356	Per hour	£95.00	Relating to all chargeable enquiries not mentioned below; for example, Permitted Development right check, lawful use check, and planning permission check.
S106 and / or TPO document request and / or enquiries	40001 9201	Per hour	£60.00	Relating to S106 and / or TPO documentation requests or checks associated to S106 documentation; for example checking whether S106 obligations have been complied with.
TPO or Conservation Area Enquiry (i.e. is my property is a Conservation Area or do I have trees subject to a Tree Preservation Order).	40001 9356	Each enquiry	£20.00	Only charged if information can be obtained by customer without LA assistance.
PRE APPLICATION CHARGES				
HOUSEHOLDER, COMMERCIAL AND CHANGES OF USE ENQUIRIES				
Written Householder Advice – small scale extensions to one house or a single flat; small scale development within the curtilage of the property.	40001 9395	Each enquiry	£130.00	Does not include a site visit or meeting. Additional charges will apply if required.
Written Householder Advice (where heritage or arboricultural advice is required) – small scale extensions to one house or a single flat; small scale development within the curtilage of the property.	40001 9395	Each enquiry	£180.00	Please note that if both heritage and arboricultural advice is required an additional £50 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Small scale development advice (commercial) - Small scale extensions / alterations to commercial or similar premises, below 100 m2.	40001 9395	Each enquiry	£205.00	Does not include a site visit or meeting. Additional charges will apply if required.
Small scale development advice (commercial) (where heritage or arboricultural advice is required) - Small scale extensions / alterations to commercial or similar premises, below 100 m2.	40001 9395	Each enquiry	£255.00	Please note that if both heritage and arboricultural advice is required an additional £50 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Small to Medium scale development advice (commercial) - small to medium scale extensions / alterations to commercial or similar premises, between 100 and 499 m2.	40001 9395	Each enquiry	£320.00	Does not include a site visit or meeting. Additional charges will apply if required.
Small to Medium scale development advice (commercial) (where heritage or arboricultural advice is required) - small to medium scale extensions / alterations to commercial or similar premises, between 100 and 499 m2.	40001 9395	Each enquiry	£370.00	Please note that if both heritage and arboricultural advice is required an additional £50 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Medium scale development advice (commercial) - medium scale extensions / alterations to commercial or similar premises, between 500 and 999 m2.	40001 9395	Each enquiry	£900.00	Does not include a site visit or meeting. Additional charges will apply if required.
Medium scale development advice (commercial) (where heritage or arboricultural advice is required) - medium scale extensions / alterations to commercial or similar premises, between 500 and 999 m2.	40001 9395	Each enquiry	£1,000.00	Please note that if both heritage and arboricultural advice is required an additional £100 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Larger scale development advice (commercial) - larger scale extensions / alterations to commercial or similar premises, over 1,000 m2.	40001 9395	Each enquiry	£2,000.00	Does not include a site visit or meeting. Additional charges will apply if required.
Larger scale development advice (commercial) (where heritage or arboricultural advice is required) - larger scale extensions / alterations to commercial or similar premises, over 1,000 m2.	40001 9395	Each enquiry	£2,100.00	Please note that if both heritage and arboricultural advice is required an additional £100 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Advertising related advice - relates to all advertising proposals	40001 9395	Each enquiry	£300.00	Please note that if both heritage and arboricultural advice is required an additional £50 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Changes of use not relating to residential development or commercial floorspace increase.	40001 9395	Each enquiry	£300.00	Please note that if both heritage and arboricultural advice is required an additional £50 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Telecommunications equipment / apparatus	40001 9395	Each enquiry	£300.00	Please note that if both heritage and arboricultural advice is required an additional £50 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
NEW RESIDENTIAL UNIT ENQUIRIES				
1-3 new dwellings	40001 9395	Each enquiry	£500.00	Does not include a site visit or meeting. Additional charges will apply if required.
1- 3 new dwellings (where heritage or arboricultural advice is required)	40001 9395	Each enquiry	£600.00	Please note that if both heritage and arboricultural advice is required an additional £100 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
4-9 new dwellings	40001 9395	Each enquiry	£1,000.00	Does not include a site visit or meeting. Additional charges will apply if required.
4 - 9 new dwellings (where heritage or arboricultural advice is required)	40001 9395	Each enquiry	£1,100.00	Please note that if both heritage and arboricultural advice is required an additional £100 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
10-49 new dwellings	40001 9395	Each enquiry	£2,000.00	Does not include a site visit or meeting. Additional charges will apply if required.
10 - 49 new dwellings (where heritage or arboricultural advice is required)	40001 9395	Each enquiry	£2,100.00	Please note that if both heritage and arboricultural advice is required an additional £100 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
50-199 new dwellings	40001 9395	Each enquiry	£3,200.00	Does not include a site visit or meeting. Additional charges will apply if required.
50 - 199 new dwellings (where heritage or arboricultural advice is required)	40001 9395	Each enquiry	£3,400.00	Please note that if both heritage and arboricultural advice is required an additional £200 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
200-399 new dwellings	40001 9395	Each enquiry	£4,500.00	Does not include a site visit or meeting. Additional charges will apply if required.
200 - 399 new dwellings (where heritage or arboricultural advice is required)	40001 9395	Each enquiry	£4,700.00	Please note that if both heritage and arboricultural advice is required an additional £200 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
400 or more new dwellings	40001 9395	Each enquiry	£5,500.00	Does not include a site visit or meeting. Additional charges will apply if required.
400 or more new dwellings (where heritage or arboricultural advice is required)	40001 9395	Each enquiry	£5,700.00	Please note that if both heritage and arboricultural advice is required an additional £200 charge will apply. Does not include a site visit or meeting. Additional charges will apply if required.
Site visit / applicant meeting (additional fee) relating to any planning related enquiry.	40001 9395	Each site visit or meeting	£200.00	This fee is to be charged for each site visit and / or meeting for any planning related enquiry. If heritage or arboricultural advice is required, an additional £50 per discipline will be charged. Multiple site visits and / or meetings will incur multiple fees.