

# Community and Wellbeing

The information that is gathered for Community and Wellbeing purposes includes award evening nominations, first contact referral schemes, consultation forms, coach instructor details, register of Brocks Hill sponsors, conservation volunteers database, and a list of local residents who want to keep up to date with programmes, Forum dates and events in Oadby and Wigston.

The retention of all data that is provided to the Community and Wellbeing section will be determined by Oadby and Wigston Borough Council's retention policy. A copy of the retention schedule is available on the Council's website.

The information that you provide will be processed by Oadby and Wigston Council, which is the 'data controller' for the purposes of the Data Protection Act and UK GDPR regulations.

The information that you provide for Community and Wellbeing, including personal data, will be used to deal with your enquiry.

## Information collected:

- Name
- Addresses
- Email
- Date of Birth (Where necessary)
- Phone number(s)
- Postcode
- Medical condition (if required)
- Minimum Operating Standards Document
- Next of Kin
- Insurance documents, relevant certifications, policies and risk assessments

## Agencies we might share the information with:

- Judicial agencies
- Police
- Elected Members
- Contactors providing IT services
- Funding bodies
- Other councils that may offer a service on our behalf
- First contact plus
- Service improvement schemes
- Educational organisations

- Oadby and Wigston Leisure Centres
- Community Groups
- Instructors and sports coaches (if required)
- Leicestershire & Rutland Sport

### **Purpose for processing:**

- Statutory requirements
- Service delivery
- Service improvement and planning
- Prevention or detection of crime
- Financial transactions
- Research Inc. consultations
- Communications and marketing
- To engage with local business and offer services, support and advice
- To award grant funding
- To provide training opportunities
- Reporting requirements, analysing for insight data to influence current and future programmes
- Event planning/ assessing risk assessments

### **Lawful basis for processing:**

- Consent
- Contract
- Public task