



Oadby & Wigston
BOROUGH COUNCIL

Sales, Fees and Charges 2022/23

DEVELOPMENT CONTROL					
	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £
1	BUILDING CONTROL & PLANNING - COMMON CHARGES				
	1.1 PLANNING AND BUILDING CONTROL FEES				
	(a) Statutory Charge set by Central Government and Local Authorities				
	1.2 BUILDING AND PLANNING RECORDS SEARCH				
	(a) Domestic and simple commercial development	N	40001 9356	Per Hour	42.48
	(b) Commercial enquiries	N	40001 9356	Per Hour	84.44
	1.3 COPY OF PLANS, DOCUMENTS & DECISIONS**				
	If the total charge (at the rates below) does not exceed £3.00 then no charge will be made to provide the requested copies.				
	(a) A4 size (black and white) per sheet*	N	40001 9206	Each	0.10
	(b) A4 size (colour) per sheet*	N	40001 9206	Each	1.00
	(c) A3 size (black and white) per sheet*	N	40001 9206	Each	0.15
	(d) A3 size (colour) per sheet*	N	40001 9206	Each	2.00
	(e) A2 size per sheet	N	40001 9206	Each	8.50
	(f) A1 per sheet	N	40001 9206	Each	8.50
	(g) A0 per sheet	N	40001 9206	Each	8.50
	1.4 PRE APPLICATION CHARGES				
	(a) Householder Proposal Enquiries (Including works to tree enquiries, if permission is required/dropped kerb/home working enquiries etc.)				
	Basic Service (desk based assessment with no follow ups)	I	40001 9395	Per Enquiry	52.45
	Gold Service (includes one site visit or meeting, a written response, plus one follow-up proposal)	I	40001 9395	Per Enquiry	250.00
	Permitted Development Check	I	40001 9395	Per Enquiry	31.47
	(b) New Residential Unit Enquiries (including if permission is required)				
	1-3 new dwellings	I	40001 9395	Per Enquiry	314.70
	4-9 new dwellings	I	40001 9395	Per Enquiry	734.30
	10-49 new dwellings	I	40001 9395	Per Enquiry	1,573.50
	50-199 new dwellings	I	40001 9395	Per Enquiry	2,622.50
	200 or more dwellings	I	40001 9395	Per Enquiry	3,671.50
	(c) Commercial / Other Enquiries (including if permission is required)				
	Lawful use of premises enquiry	I	40001 9395	Per Enquiry	169.94
	Change of Use / No additional floor space / telecoms / advertisements etc.	I	40001 9395	Per Enquiry	169.94
	Additional floor space up to 500 square metres	I	40001 9395	Per Enquiry	263.30
	Between 500 and 999 additional square metres	I	40001 9395	Per Enquiry	735.87
	Over 1000 additional square metres	I	40001 9395	Per Enquiry	1,471.75

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1.5	HIGH HEDGE COMPLAINTS				
	Complaints via verbal or electronic means	N	40001 9369	Per Enquiry	520.30
	Those on means tested benefits and war pensions will receive 33% discount	N	40001 9369	Per Enquiry	347.22
1.6	WEEKLY LIST OF ALL PLANNING APPLICATIONS	N	40001 9354	Per Year	147.91
1.7	OADBY AND WIGSTON LOCAL PLAN				
	New Local Plan DPD (non-resident or local group)	N	40101 9206	Each	45.00
	New Local Plan DPD (resident or local group)	N	40101 9206	Each	20.00
1.8	OTHER DOCUMENTS				
(a)	Annual Monitoring Documents (Published Annually) **	N	40101 9206	Each	20.00
(b)	Supplementary Planning Document / Statements of Consultation **	N	40101 9206	Each	20.00
(c)	Employment Land Availability Study (Published Annually) **	N	40101 9206	Each	20.00
(d)	Landscape Character Assessment	N	40101 9206	Each	35.00
(e)	Oadby & Wigston Green Wedge Management Strategy	N	40101 9206	Each	35.00
(f)	Oadby & Wigston Phase 1 Habitat Survey & Biodiversity Audit (Available on CD only)	N	40101 9206	Each	35.00
(g)	Oadby and Wigston Employment Land and Premises Study**	N	40101 9206	Each	35.00
(h)	Statement of Community Involvement **	N	40101 9206	Each	15.00
(i)	Annual Monitoring Report **	N	40101 9206	Each	20.00
(j)	Nature Conservation Strategy	N	40101 9206	Each	35.00
(k)	Local Development Scheme**	N	40101 9206	Each	10.00
(l)	Strategic Housing Land Availability Assessment/HEDNA **	N	40101 9206	Each	35.00
(m)	Retail Study**	N	40101 9206	Each	35.00
(n)	Faith Community Study & Places of Worship Needs Assessment**	N	40101 9206	Each	35.00
(o)	Play & Recreational Facilities Study	N	40101 9206	Each	35.00
(p)	Affordable Housing Viability Assessment	N	40101 9206	Each	35.00
(q)	Whole Plan Viability Assessment	N	40101 9206	Each	35.00
(r)	Assessment of Highways and Transportation Implications	N	40101 9206	Each	35.00
(s)	Employment Sites & Brownfield Land Study	N	40101 9206	Each	35.00
(t)	Adopted Policies Map	N	40101 9206	Each	20.00
** Documents are available on the Councils Website free of charge					
<u>www.oadby-wigston.gov.uk</u>					

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £
<u>BUILDING CONTROL</u>					
1.9 COMPLETION CERTIFICATE					
(a)	Written confirmation of works exempt from Building Regulations	E	21001 9201	Each	29.24
(b)	Written confirmation of non-existence of Building Regulations record	E	21001 9201	Each	29.24
(c)	Written confirmation of completion of work to which Building Regulations applied	E	21001 9201	Each	29.24
1.10 RECOVERY OF EXPIRED PLAN					
		E	21001 9201	Per Hour	58.48
1.11 STREET NAMING & NUMBERING					
(a)	List of all new property street names and numbers	E	21002 9382	Per Year	500.00
(b)	Written confirmation of postal address details	E	21002 9382	Per Address	25.88
(c)	Renaming/renumbering of existing property	E	21002 9382	Per Address	41.40
(d)	Naming/Numbering of 1-5 plots	E	21002 9382	Per Plot	41.40
(e)	Naming/ Numbering for each additional plot over 5	E	21002 9382	Per Plot	25.88
(f)	Naming of a street	E	21002 9382	Per Street	155.25
(g)	Numbering of new flat complex	E	21002 9382	Per Flat	25.88
(h)	Change to a development after notification #	E	21002 9382	Per Application	50.00
(i)	Administration fee, plus additional fee per plot	E	21002 9382	Per Plot	15.00
# Notification means after the Authority has numbered the street or part of.					
(j)	Street re-named / re-numbered at residents request ##	E	21002 9382	Per Request	## 250.00
## plus all compensation (the compensation is to be met by the applicant).					
<i>Compensation relates to monies paid to residents to help them pay for the cost of informing all parties that they correspond with, regarding the change to their address.</i>					
NB: A two thirds majority agreement from residents is required by ballot.					
1.12 WORK ASSOCIATED WITH AN EMERGENCY OR ENFORCEMENT INCIDENT					
(a)	Building Control Surveyor - rate per hour (either on site or in office)	N	21001 9356	Per Hour	58.48
(b)	Preparation & posting of documentation (letters, notices, etc.) per document	N	21001 9356	Per Document	29.85
(c)	Telephone calls made from a mobile - per minute (standard rate)	N	21001 9356	Per Minute	0.03
(d)	Telephone calls made from a mobile to mobile - per minute (standard rate)	N	21001 9356	Per Minute	0.09
(e)	Mobile text messaging (standard rate)	N	21001 9356	Per Text (SMS)	0.04
(f)	Telephone calls made from landlines to mobiles - connection charge (standard business rate)	N	21001 9356	Per Phone Call	0.08
(g)	Telephone calls made from landlines to mobiles - per minute thereafter (standard business rate)	N	21001 9356	Per Minute	0.16
(h)	Telephone calls made from a landline to a landline - connection charge (standard business rate)	N	21001 9356	Per Phone Call	0.08

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £
(i)	Telephone calls made from a landline to a landline - per minute thereafter (standard business rate)	N	21001 9356	Per Minute	0.03
1.13	SUPPLY OF RADAR KEY TO A RESIDENT WITH PROOF OF DISABILITY	N	14204 9201	Each	3.50
1.14	NOTIFICATION OF DEMOLITION (Section 80)				
(a)	Buildings with a volume less than 49.56 cubic metres (Exempt)	E	21002 9363	Each	0.00
(b)	Domestic Building in excess of 49.56 cubic metres	E	21002 9363	Each	124.20
(c)	Non-Domestic Building in excess of 49.56 cubic metres	E	21002 9363	Each	124.20
(d)	Non-Domestic Building in excess of 300 cubic metres	E	21002 9363	Each	186.30
(e)	Sites with multiple buildings, additional charge per non-exempt unit	E	21002 9363	Per Unit	25.88
1.15	ADVERTISING ON THE DIGITAL DISPLAY SCREENS				
(a)	Community Groups/Charity	I	41001 9053	Per Week/Slot	0.00
(b)	Business Within the Borough	I	41001 9053	Per Week/Slot	15.00
i)	Introductory Offer of 4 weeks at Half Price	I	41001 9053	Per Week/Slot	7.50
(c)	Business Outside the Borough	I	41001 9053	Per Week/Slot	30.00
i)	Introductory Offer of 4 weeks at Half Price	I	41001 9053	Per Week/Slot	15.00
<u>NB: A Slot will show an Advert for one minute in every ten minutes</u>					
<u>Total Advertising Time of 9 hours 6 minutes a week (8am-9pm 7days a week)</u>					
5% discount for 3 - 6 months					
10% discount for 6 - 12 months					
20% discount for 12 months					

VAT Key

- I Inclusive of VAT
- E Exempt from VAT
- N Non Business Activity
- Z Zero-rated VAT



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LICENCING FEES AND CHARGES

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
2	LICENCES					
2.1	HACKNEY CARRIAGE AND PRIVATE HIRE CARS					
(a)	Driver's Licence - Private Hire and Hackney Carriage*					
i)	Three Year	N	42001 9333	Each	280.00	
(b)	Competence Test	N	42001 9389	Each	50.00	
(c)	Drivers Badge - Replacement	N	42001 9333	Each	30.00	
(d)	Private Hire Operator's Licence					
i)	Five Year 1-5 Vehicles	n	42001 9331	each	1012.00	
i)	Five Year 6-10 Vehicles	N	42001 9331	Each	1500.00	
	Five Year 11 + vehicles	n	42001 9331	each	2000.00	
ii)	Operators Licence Competency Test*	N	42001 9389	Each	50.00	
(e)	Private Hire Vehicle Licence	N	42001 9332	Each	315.00	
(f)	Hackney Carriage Vehicle Licence	N	42001 9335	Each	315.00	
(g)	Replacement of Vehicle Licence Plate	N	42001 9332	Each	35.00	
(h)	Transfer of Vehicle Licence to Another Licensee	N	42001 9332	Each	60.00	
(i)	Transfer of Licence from Private Hire Vehicle to Hackney Carriage (vice-versa)			Each	n/a	
(j)	Certificate of Compliance	N	42001 9201	Each	20.00	
(k)	Replacement of Vehicle Licence (paper)	N	42001 9332	Each	20.00	
(l)	Replacement docu-dash	N	42001 9201	Each	8.00	
(m)	Replacement Front Windscreen pouch	N	42001 9332	Each	8.00	
*	Excludes DBS fee £54.00 payable on application and £8.00 DVLA mandate fee					
(n)	HPI checks (new applicants)	N	42001 9383	Each	20.00	
(o)	Vehicle checks for 6 month inspections paid to external MOT stations	N	42001 9384	Each	n/a	
(p)	Child Sexual Exploitation (CSE) Training (for new applicants & renewals)now paid to external company by applicant	N	42001 9385	Each	n/a	
2.2	LICENCE FEES					
(a)	Animal Boarding Establishment (new) application Fee	n	42002 9323	Each	155.00	

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
	Animal Boarding Establishment (new) grant of licence	N	42002 9323	Each	125.00	
(b)	Animal Boarding Establishment (renewal) Fee	N	42002 9323	Each	155.00	
	Animal Boarding Establishment renewal grant of licence	N	42202 9323		125.00	
i)	One Year (Up to 6 animals) see matrix	N	42002 9396	Each	280.00	
ii)	Two Year (Up to 6 animals) see matrix	N	42002 9397	Each		
iii)	Three Year (Up to 6 animals) see matrix	N	42002 9398	Each		
iv)	One Year (7 or more animals) see matrix	N	42002 9396	Each	300.00	
v)	Two Year (7 or more animals) see matrix	N	42002 9397	Each		
vi)	Three Year (7 or more animals) see matrix	N	42002 9398	Each		
(c)	Breeding of Dogs (new) application 1 breeding bitch	N	42002 9326	Each	155.00	
	Breeding of Dogs 1 breeding bitch grant of licence	N	42002 9326	Each	130.00	
(d)	Breeding of Dogs (renewal) 1 breeding bitch application	N	42002 9326	Each	155.00	
	Breeding of Dogs (renewal) 1 breeding bitch grant of licence	N	42002 9326		130.00	
	Breeding of Dogs 2 -3 breeding bitches application fee / renewal fee same as new	N	42002 9326		155.00	
	Breeding of Dogs 2 -3 breeding bitches grant of licence	N	42002 9326		185.00	
	Breeding of Dogs 4-5 breeding bitches application fee/renewal	N	42002 9326		155.00	
	Breeding of Dogs 4-5 breeding bitches grant of licence	N	42002 9326		238.00	
	Breeding of Dogs 6 + breeding bitches application	N	42002 9326		155.00	
	Breeding of Dogs 6 + breeding bitches grant of licence	n	42002 9326		345.00	
i)	One Year see matrix	N	42002 9396	Each		
ii)	Two Year see matrix	N	42002 9397	Each		
iii)	Three Year see matrix	N	42002 9398	Each		
(e)	Dangerous Wild Animals (new) Application fee plus Vet Fees	N	42002 9334	Each	200.00	
	Dangerous Wild Animals grant of licence	N	42002 9334		130.00	
	Dangerous Wild Animal grant of licence	N	42002 9334		130.00	
(f)	Dangerous Wild Animals (renewal) application+ Vet Fees	N	42002 9334	Each	200.00	
(g)	Hiring out horses (new) application fee 1-5 horses + Vet fees renewal fee the same	N	42002 9325	Each	155.00	
(h)	Hiring out horses grant of licence for 1 -5 horses	N	42002 9325	Each	285.00	
	Hiring out horses (new) application fee 6-10 horses + Vet fees renewal fee the same	N	42002 9325		155.00	
	Hiring out horses (new) Grant of licence 6-10 horses	N	42002 9325		338.00	
i)	Hiring of horses (new application fee of 11-20 horses	N	42002 9325		155.00	

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	Hiring out horses (new) Grant of licence 11-20 horses	N	42002 9325		392.00	
ii)	Two Year	N	42002 9397	Each		
iii)	Three Year	N	42002 9398	Each		
(i)	Selling animals as pets (new) 1 species application fee	N	42002 9327	Each	155.00	
(j)	Selling animals as pets grant of licence 1 species	N	42002 9327	Each	130.00	
	Selling animals as pets (renewal) application fee	N	42002 9327		155.00	
	Selling animals as pets renewal grant of licence	N	42002 9327		130.00	
	Selling animals as pets (new) 2 + species application fee	N	42002 9327		155.00	
	Selling animals as pets (new) 2 + species grant of licence		42002 9327		290.00	
	Selling animals as pets (renewal) 2 + species application fee		42002 9327		155.00	
	Selling animals as pets (renewal) 2 + species grant of licence		42002 9327		290.00	
i)	One Year see matrix	N	42002 9396	Each		
ii)	Two Year see matrix	N	42002 9397	Each		
iii)	Three Year see matrix	N	42002 9398	Each		
(k)	Exhibiting animals (new) application fee 3 year only	N	42002 9386	Each	155.00	
	Exhibiting animals (new) grant of licence	N	42002 9386		120.00	
	Exhibiting animals (renewal) application fee 3 year only	n	42002 9386		155.00	
(l)	Exhibiting animals (renewal) grant of licence	N	42002 9386	Each	120.00	
(m)	Variation of licence (no visit)	N	42002 9388	Each	80.00	
(n)	Variation of licence (visit)	N	42002 9388	Each	120.00	
(o)	Re-evaluation of rating	N	42002 9388	Each	150.00	
(p)	Additional activity Fee (50% of fee)	N	42002 9387	Each	77.50	
i)	One Year	N	42002 9396	Each	50.00	
ii)	Two Year	N	42002 9397	Each	66.00	
iii)	Three Year	N	42002 9398	Each	82.00	
NB	For licences (a) - (j), vets fees incurred by the Council will be charged to the applicant. POA = Price on Application.			Each		
(q)	Acupuncture, Tattooing, Ear piercing, Electrolysis - Registration of					
i)	Premises	N	42002 9329	Each	150.00	
ii)	Person	N	42002 9329	Each	115.00	
iii)	Person and premises combined	N	42002 9329	Each	225.00	
(r)	Hairdresser - Registration of Premises and Persons					
i)	Premises	N	42002 9336	Each	150.00	
ii)	Person	N	42002 9336	Each	115.00	
iii)	Person and premises combined	N	42002 9336	Each	225.00	

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(s)	Scrap Metal Dealers Act 2013					
i)	Site Licence	N	42002 9337	Each	400.00	
ii)	Renewal of Site Licence	N	42002 9337	Each	400.00	
iii)	Collectors Licence	N	42002 9337	Each	350.00	
iv)	Collectors Renewal of Licence	N	42002 9337	Each	350.00	
v)	Variation to Licence (inc change of site manager)	N	42002 9337	Each	90.00	
vi)	Change of Circumstance	N	42002 9337	Each	50.00	
(t)	Street Trading (fixed) per outlet					
i)	1 day a week	N	42002 9440	Each	105.00	
ii)	1 month licence	N	42002 9440	Each	125.00	
iii)	3 month licence	N	42002 9440	Each	273.00	
iv)	6 month licence	N	42002 9440	Each	545.00	
v)	12 month licence	N	42002 9440	Each	740.00	
vi)	Transfer of Consent (fixed or mobile)	N	42002 9440	Each	100.00	
(u)	Street Trading (mobile) per outlet					
i)	1 day a week	N	42002 9440	Each	105.00	
ii)	1 month licence	N	42002 9440	Each	125.00	
iii)	3 month licence	N	42002 9440	Each	273.00	
iv)	6 month licence	N	42002 9440	Each	545.00	
v)	12 month licence	N	42002 9440	Each	740.00	
vi)	One off Event Licence	N	42002 9440	Each	105.00	
(v)	Sex Establishments	N	42002 9323	Each	3200.00	
2.3	LICENSING ACT 2003					
(a)	Personal Licence					
	Grant or Renewal of a Personal Licence (valid for 10 years)	N	42003 9371	Each	37.00	X
(b)	Premises Licences / Club Premises Certificates					
	Annual Fees Rateable Value Bands :-					
	A (no rateable value to £4,300)	N	42003 9364	Each	70.00	X
	B (£4,301 to £33,000)	N	42003 9364	Each	180.00	X
	C (£33001 to £87,000)	N	42003 9364	Each	295.00	X
	D (£87,001 to £125,000)	N	42003 9364	Each	320.00	X
	E (£125,001 and above)	N	42003 9364	Each	350.00	X
	A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol					
	D (x2)	N	42003 9364	Each	640.00	X
	E (x3)	N	42003 9364	Each	1050.00	X
(c)	New or Variation of Premises Licences / Club Premises Certificates					
	Application fees Rateable Value Bands :-					
	A (no rateable value to £4,300)	N	42003 9364	Each	100.00	X
	B (£4,301 to £33,000)	N	42003 9364	Each	190.00	X

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C (£33001 to £87,000	N	42003 9364	Each	315.00	X
D (£87,001 to £125,000)	N	42003 9364	Each	450.00	X
E (£125,001 and above)	N	42003 9364	Each	635.00	X
A multiplier is applied to premises in band D and E where they are exclusively or primarily in the business of selling alcohol					
D (x2)	N	42003 9364	Each	900.00	X
E (x3)	N	42003 9364	Each	1905.00	X
Minor Variation of Premises Licences	N	42003 9393	Each	89.00	X
(d) Application / Notice					
i) Temporary Event notice	N	42003 9372	Each	21.00	X
ii) Theft, loss, etc. of premises licence or summary	N	42003 9373	Each	10.50	X
iii) Application for a provisional statement where premises being built etc.	N	42003 9374	Each	315.00	X
iv) Notification of change of name or address	N	42003 9375	Each	10.50	X
v) Application to vary licence to specify individual as premises supervisor	N	42003 9376	Each	23.00	X
vi) Application for transfer of premises licence	N	42003 9377	Each	23.00	X
vii) Interim authority notice following death etc. of licence holder	N	42003 9378	Each	23.00	X
viii) Theft, loss, etc. of certificate or summary	N	42003 9379	Each	10.50	X
ix) Notification of change of name or alteration of rules of club	N	42003 9380	Each	10.50	X
x) Change of relevant registered address of club	N	42003 9375	Each	10.50	X
xi) Theft, loss, etc. of temporary event notice	N	42003 9379	Each	10.50	X
xii) Theft, loss, etc. of personal licence	N	42003 9379	Each	10.50	X
xiii) Notification of change of name or address of premises licence holder	N	42003 9375	Each	10.50	X
xiv) Right to freeholder etc. to be notified of licensing matters	N	49901 9356	Each	21.00	X
2.4 GAMBLING ACT 2005					
(a) Small Society Lotteries					
i) Initial Application Fee	N	42004 9420	Each	40.00	X
ii) Renewal Fee	N	42004 9420	Each	20.00	X
(b) Bingo Premises					
i) Premises Licence	N	42004 9410	Each	1200.00	X
ii) Annual Fee	N	42004 9412	Each	554.00	
iii) Variation of Licence	N	42004 9410	Each	1317.00	
iv) Change of Circumstances	N	42004 9410	Each	50.00	X
v) Transfer of Licence	N	42004 9410	Each	554.00	
vi) Re-instatement Fee	N	42004 9410	Each	554.00	
vii) Provisional Statement	N	42004 9410	Each	1317.00	
viii) Copy of Licence	N	42004 9411	Each	25.00	X
(c) Betting Premises (Track)					
i) Premises Licence	N	42004 9404	Each	1200.00	X

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ii)	Annual Fee	N	42004 9406	Each	554.00	
iii)	Variation of Licence	N	42004 9404	Each	1250.00	X
iv)	Change of Circumstances	N	42004 9404	Each	50.00	X
v)	Transfer of Licence	N	42004 9404	Each	554.00	
vi)	Re-instatement Fee	N	42004 9404	Each	554.00	
vii)	Provisional Statement	N	42004 9404	Each	1317.00	
viii)	Copy of Licence	N	42004 9405	Each	25.00	X
(d)	Family Entertainment Centres					
i)	Premises Licence	N	42004 9323	Each	1000.00	X
ii)	Annual Fee	N	42004 9323	Each	554.00	
iii)	Variation of Licence	N	42004 9323	Each	1250.00	X
iv)	Change of Circumstances	N	42004 9323	Each	50.00	X
v)	Transfer of Licence	N	42004 9323	Each	554.00	
vi)	Re-instatement Fee	N	42004 9323	Each	554.00	
vii)	Provisional Statement	N	42004 9323	Each	1317.00	
viii)	Copy of Licence	N	42004 9323	Each	25.00	X
(e)	Adult Gaming Centre					
i)	Premises Licence	N	42004 9414	Each	1200.00	X
ii)	Annual Fee	N	42004 9416	Each	554.00	
iii)	Variation of Licence	N	42004 9414	Each	1000.00	X
iv)	Change of Circumstances	N	42004 9414	Each	50.00	X
v)	Transfer of Licence	N	42004 9414	Each	554.00	
vi)	Re-instatement Fee	N	42004 9435	Each	554.00	
vii)	Provisional Statement	N	42004 9436	Each	1317.00	
viii)	Copy of Licence	N	42004 9434	Each	25.00	X
(f)	Betting Premises (Other)					
i)	Temporary Use Notice	N	42004 9323	Each	500.00	X
ii)	Replacement of Temporary Use Notice	N	42004 9323	Each	25.00	X
iii)	Premises Licence	N	42004 9400	Each	1317.00	
iv)	Annual Fee	N	42004 9402	Each	554.00	
v)	Variation of Licence	N	42004 9400	Each	1317.00	
vi)	Change of Circumstances	N	42004 9400	Each	50.00	X
vii)	Transfer of Licence	N	42004 9400	Each	554.00	
viii)	Re-instatement Fee	N	42004 9323	Each	554.00	
ix)	Provisional Statement	N	42004 9323	Each	1317.00	
x)	Copy of Licence	N	42004 9401	Each	25.00	X
(g)	Club Gaming Machine Permits					
i)	Grant of Permit	N	42004 9422	Each	200.00	X
ii)	Grant of Permit (Club Premises Certificate holder)	N	42004 9422	Each	100.00	X
iii)	Variation of Permit	N	42004 9422	Each	100.00	X
iv)	Renewal of Permit	N	42004 9422	Each	200.00	X
v)	Renewal of Permit (Club Premises Certificate holder)	N	42004 9422	Each	100.00	X
vi)	Annual Fee	N	42004 9432	Each	50.00	X

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
vii)	Copy of Permit	N	42004 9422	Each	15.00	X
(h)	Club Gaming Permits					
i)	Grant of Permit	N	42004 9421	Each	200.00	X
ii)	Grant of Permit (Club Premises Certificate holder)	N	42001 9421	Each	100.00	X
iii)	Variation of Permit	N	42004 9421	Each	100.00	X
iv)	Renewal of Permit	N	42001 9421	Each	200.00	X
v)	Renewal of Permit (Club Premises Certificate holder)	N	42004 9421	Each	100.00	X
vi)	Annual Fee	N	42004 9431	Each	50.00	X
vii)	Copy of Permit	N	42004 9421	Each	15.00	X
(i)	Family Entertainment Centre Permits					
i)	Grant of Permit	N	42004 9323	Each	300.00	X
	Existing Operator Permit	N	42004 9424	Each	100.00	X
ii)	Renewal of Permit	N	42004 9323	Each	300.00	X
iii)	Change of Name on Permit	N	42004 9323	Each	25.00	X
iv)	Copy of Permit	N	42004 9323	Each	15.00	X
(j)	Prize Gaming Permits					
i)	Grant of Permit	N	42004 9424	Each	300.00	X
	Existing Operator Permit	N	42004 9424	Each	100.00	
ii)	Renewal of Permit	N	42004 9424	Each	300.00	X
iii)	Change of Name on Permit	N	42004 9424	Each	25.00	X
iv)	Copy of Permit	N	42004 9424	Each	15.00	X
(k)	Licensed Premises Gaming Machine Permits					
i)	Grant of Permit	N	42004 9423	Each	150.00	X
ii)	Variation of Permit	N	42004 9423	Each	100.00	X
	First and Annual Fee	N	42004 9423	Each	50.00	X
iii)	Change of Name on Permit	N	42004 9423	Each	25.00	X
iv)	Copy of Permit	N	42004 9423	Each	15.00	X
v)	Transfer of Permit	N	42004 9423	Each	25.00	X
vi)	Automatic Entitlement Notification	N	42004 9423	Each	50.00	X

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ENVIRONMENTAL HEALTH FEES & CHARGES

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
3	ENVIRONMENTAL HEALTH				-	-
3.1	ENVIRONMENT & SAFETY INFORMATION ACT 1988					
	Copies of entries in register	I	14001 9356	Each	14.00	
3.2	FOOD SAFETY ACT					
	Copies of Register of Food Business	I	14001 9356	Each	597.00	
3.3	ENVIRONMENTAL PROTECTION ACT					
	Copies of Register of Authorisations	I	14001 9356	Each	68.00	
3.4	DOG CONTROL					
(a)	Stray dogs - Statutory Charge	N	14007 9200	Each	25.00	X
(b)	Collect and Return to Owner (If Known)	N	14007 9200	Each	87.50	x
(c)	Collect and Take to Kennels	N	14007 9200	Each	87.50	x
(d)	Collect and Return if Dog Strays More Than Once (in a 6 month period)	N	14007 9200	Each	129.00	x
(e)	Kennelling Fee	N	14007 9200	Per Day	14.50	x
(f)	Emergency Vets Fee (plus 10% Admin Fee)	N	14007 9200	Visit	Actual	
3.5	FOOD EXPORT CERTIFICATE	N	14001 9200	Each	137.42	
3.6	RE-INSPECTION FEE FOR THE FHRS INSPECTION (FOOD HYGIENE RATING SCHEME)	N	14001 9200	Each	158.40	
3.7	PRIVATE SECTOR HOUSING					
(a)	Accommodation Certificates	N	14001 9360	Each	170.00	
(b)	Change of Details on Certificate	N	14001 9360	Each	28.32	
(c)	Mandatory Five year Licensing of Houses in Multiple Occupation (HMO)	N	14001 9392	Each	690.00	
(d)	Additional Fee for Unlicensed Premises	N	14001 9392	Each	255.00	
	Enforcement fee	N	14001 9392	Each	255.00	
(e)	Renewal of Mandatory Five Year Licences for HMO	N	14001 9392	Each	660.00	
	Enforcement Fee				255.00	
	Deductions for -					
i)	Second house to be licensed	N	14001 9392	Each	(30.00)	
ii)	Membership of approved accreditation schemes	N	14001 9392	Each	(100.00)	
iii)	Membership of approved landlord scheme	N	14001 9392	Each	(100.00)	
(f)	Notices served under Housing Act 2004	N	14001 9356	Per Hour	50.00	
(g)	Expenses incurred in determining Enforcement Action	N	14001 9356	Actual Cost	Actual	

DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
3.8 ABANDONED VEHICLE					
(a) Abandoned Vehicle Charge					
i) Abandoned Vehicle in Good condition	N	14004 9383	Each	150.00+	X
ii) Abandoned Vehicle in Bad condition	N	14004 9383	Each	150.00+	X
(b) Daily charge for every day we store vehicle with a maximum of 15 days storage & only if vehicle is worth more than £1000 in value	N	14004 9383	Daily	10.00+	X
(c) For Disposal of Vehicle	N	14004 9383	Each	50.00+	X
3.9 CONTAMINATED LAND ENQUIRIES					
(a) Written Correspondence	N	14004 9200	Per Letter	70.28	
(b) Additional Hourly charge	N	14004 9200	Per Hour	62.94	
3.10 CCTV					
(a) Request for viewing	I	14001 9348	Each	17.00	
SOLICITOR/BUSINESS REQUESTS including factual reports					
3.11					
(a) Written Correspondence	I	14001 9356	Per Letter	70.28	
(b) Additional Hourly charge	I	14001 9356	Per Hour	62.94	

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CORPORATE RESOURCES FEES & CHARGES					
DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £ (c)	Externally Set
4 CORPORATE RESOURCES					
4.1 COPIES OF OFFICIAL / CERTIFIED COUNCIL DOCUMENTS					
(a) Annual Report & Budget Book (Hard-Copy Only)	Z	30201 9206	Each set	50.00	
(b) Agendas, Reports & Background Documents (Hard-Copy Only)	Z	30201 9206	Each set	21.00	
(c) Minutes (Hard-Copy Only)	Z	30201 9206	Each set	16.00	
(d) Miscellaneous Legal Contracts, Agreements, Deeds, Instruments etc.	I	39904 9206	Each doc	46.16	
4.2 LEGAL / ADMINISTRATIVE SERVICES					
(a) Simple Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set		
(b) Complex Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set		
(c) Commercial Transfers, Charges, Leases, Licences, Other Agreements etc.	I	39904 9105	Each set		
(d) Freehold / Leasehold Property Enquires	I	39904 9105	Each set		
(e) Statutory Declarations, Statements, Affidavits, Certificates	I	39904 9105	Each doc		
(f) Certification of Original Documents	I	39904 9356	Each doc		
(g) Miscellaneous Hourly Rates (Qualified over 8ys)	I	39904 9105	Per hour	200.00	X
(h) Miscellaneous Hourly Rates (Non-Qualified)	I	39904 9105	Per hour	125.00	
(i) Miscellaneous Expenses and Disbursements	E	39904 9054	-		X
(j) Miscellaneous Courts, Tribunals, Quangos etc. Costs and Fees	E	39904 9100	-		X
(k) Miscellaneous Civil / Administrative Penalties etc. POA = Price on Application	E	39904/9103	-		X
4.3 LOCAL LAND CHARGES (LLC)					
(a) Full Search (LLC and Con29R) (Residential / Commercial)	N	30101 9200	Per Search		X
(b) LLC1 Search	N	30101 9200	Each		X
(c) CON29R Search	N	30101 9200	Each		X
(d) CON29 Optional (Questions 4-22 each)	N	30101 9200	Each		X
(e) CON29 Building Regs (Q1.1j-l and 3.8 each)	N	30101 9200	Each		X
(f) LLC1 Additional parcel fee	N	30101 9200	Each		X
(g) CON29R Additional parcel fee (up to a maximum of 10)	N	30101 9200	Each		X
(h) Own written questions	N	30101 9200	Each		X

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £ (c)	Externally Set
4.4	COPIES OF BYLAWS (Statutory max 20p per 100 words)	I	39904 9206	Each		X
4.5	ELECTORAL SERVICES					
(a)	Written proof of registration	N	30401 9203	Each		X
(b)	Forwarding of documents	N	30401 9203	Each		X
(c)	Written proof of historical registration	N	30401 9203	Each		X
(d)	Sale of registers (open register, marked register etc.). POA = Price on Application	N	30401 9203	Each		X
4.6	ENVIRONMENTAL INFORMATION REGULATIONS (EIR) CHARGES					
(a)	Photocopy or printing, standard, black and white, normal paper - min A4	I	39904 9356	Per Page		
(b)	Photocopy or printing, standard, black and white, normal paper - A3	I	39904 9356	Per Page		
(c)	Photocopy or printing, standard, black and white, normal paper - A2	I	39904 9356	Per Page		
(d)	Photocopy or printing, standard, black and white, normal paper - A1	I	39904 9356	Per Page		
(e)	Photocopy or printing, standard, black and white, normal paper - A0	I	39904 9356	Per Page		
(f)	Reproduction of data onto CD, DVD, USB or other Portal / Cloud Device	I	39904 9356	Each		
(g)	Staff costs for location, collation, redaction and checking of information etc.	I	39904 9356	Per Hour		X
(h)	Miscellaneous Expenses and Disbursements POA = Price on Application	E	39904 9054	-		
NB : If the total charge (at the rates above) does not exceed £3.00 then no charge will made to provide the requested copies						
4.7	FREEDOM OF INFORMATION ACT (FOIA) CHARGES UNDER SECTION 12					
(a)	Standard - Refusals of requests on cost grounds (Limit 18 hrs / £450.00 Max)	E	39904 9356	Per Hour		X
(b)	Extra - Requests exceeding cost limit at (a) [Necessary for Compliance] POA = Price on Application	E	39904 9356	-		

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HOUSING FEES & CHARGES						
DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
5	<i>HOUSING</i>					
5.1	Use of Guest Rooms	E	1150* 9552	Night	23.00	
5.2	Hostel charge	E	14201 9600	Weekly	30.00	
5.3	Personal contribution for hotel accommodation	E	14201 9600	Weekly	20.00	
5.4	Charge for Scooter Storage (VAT rate of 5%)	I	1150* 9608	Weekly	9.00	
5.5	Room Hire - Communal lounge (sheltered housing scheme)	E	1150* 9554	Hourly	20.00	
5.6	Communal lounge and kitchen facilities	E	1150* 9554	Hourly	25.00	

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CEMETERIES FEES & CHARGES

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	2022-23 £
6	CEMETERIES			
	The Cemeteries are open for interments from 9:30am to 3.45pm (2.30pm on Fridays); the latest time that an interment can be booked is 3.15pm (Monday to Thursday) and 2.00pm (Friday). For bookings outside of these hours the interment fee will be doubled.			
	6.1 PURCHASE OF GRAVE AND EXCLUSIVE RIGHT OF BURIAL			
	(a) Resident			
	i) Adult grave (a single grave for two coffin burials and up to six ash caskets; includes application fee for memorial not exceeding 2' 6" (750mm).	E	20102 9200	900.00
	ii) Children's grave (a single grave for one coffin burial in the children's section of Oadby Cemetery or Wigston Cemetery for a child up to and including 12 years of age; includes application fee for memorial not exceeding 2' 6" (750mm).	E	20102 9200	250.00
	iii) Cremated remains plot in the Garden of Remembrance at Oadby Cemetery or Wigston Cemetery (a single plot for two caskets; includes application fee for memorial not exceeding 2'6" (750mm).	E	20102 9200	460.00
	(b) Non Resident			
	The above charges are trebled in the case of a Non Resident of the Borough of Oadby and Wigston			
	(c) The fees above include the issue of the Deed of Grant of Burial which is given for a period of 100 years			
	i) To extend the exclusive right of burial in a grave previously purchased for a further 50 years.	E	20102 9200	180.00
	NOTES:			
	The allocation of grave spaces for interment and exclusive rights of burial at both the cemeteries will be made available only in rotation.			
	Purchase of burial or cremation plots in advance is not permitted at Oadby Cemetery			
	Purchase of burial plots or cremation plots in Wigston Cemetery is limited to a maximum of 2 per applicant			
	6.2 INTERMENT - IN A PRIVATE OR COMMON GRAVE			
	For Interment in a Grave :-			
	(a) Resident			
	i) A child whose age at the time of death did not exceed one month.			0.00
	ii) A child whose age at the time of death exceeded one month but did not exceed 12 years.	E	20102 9200	150.00
	iii) A person whose age at the time of death exceeded 12 years.	E	20102 9200	520.00
	iv) For the interment of cremated remains in a grave or vault.	E	20102 9200	180.00

DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	2022-23 £
v) A scattering of Ashes	E	20102 9200	80.00
(b) Non Resident			
The above charges are double in the case of a non-resident of the Borough of Oadby and Wigston.			
(c) Additional charge for burial with less than 48 hours' notice or cremated remains with less than 24 hours' notice over and above charges at i) ii) iii) and iv) for residents and non-residents.	E	20102 9200	240.00
NOTE:			
The above charges include the digging of a grave where appropriate			
6.4 WALLED GRAVES AND VAULTS			
(a) For the right to construct a walled grave or vault:-			
i) 9ft x 9ft	E	20102 9200	1,200.00
ii) 9ft x 4ft	E	20102 9200	970.00
6.5 MONUMENTS, GRAVESTONES, TABLETS AND INSCRIPTIONS			
(a) For the right to erect or place on a grave or vault subject to approval of the Council; A headstone or memorial tablet, vase and base			
i) not exceeding 1ft in height (300mm)	I	20102 9200	80.00
ii) exceeding 1ft but not exceeding 2ft 6in. (300mm to 750mm)	I	20102 9200	110.00
iii) exceeding 2ft 6in (over 750mm) (but see NOTES below)	I	20102 9200	210.00
Kerbstone, Borderstone or Flatstone enclosing or over a grave (but see (b) NOTES below)	I	20102 9200	240.00
(c) For the right to place an inscribed plaque on the memorial at the Garden of Remembrance at Oadby Cemetery.			
i) Not Exceeding 6ins x 4ins (150mm x 100mm)	I	20102 9200	70.00
ii) Exceeding 6ins x 4ins (150mm x 100mm)	I	20102 9200	100.00
(d) For each inscription after the first inscription	I	20102 9200	60.00
(e) Replacement of existing memorial - administration fee	I	20102 9200	60.00
NOTES:			
Kerb edgings, headstones and memorials exceeding 2'6" (750mm) are not allowed in the Gardens of Remembrance and if installed will be removed.			
An additional inscription is defined as an action taken after the erection of the monument.			
Fees are to be enclosed with all applications			
6.6 MISCELLANEOUS			
(a) Transfer of Grave Ownership	N	20102 9200	60.00
(b) for Searches of registers, copies and extracts therefrom:			
(i) Search of registers by Council staff - per hour or part hour	N	20102 9200	30.00
Search of registers - in person - per hour or part hour	N	20102 9200	30.00
(ii) Certificated copies of entry	N	20102 9200	30.00
(c) Notice of Interment Forms			

DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	2022-23 £
(d) Use of the Chapel at Wigston Cemetery - per funeral	I	20102 9200	165.00
(e) Purchase and planting of memorial trees - Donation	I	20102 9200	220.00
(f) Donation towards a memorial seat (provided and installed by Council)	I	20102 9200	770.00
(g) Exhumation (where requested by Deed Holder - subject to the required statutory approvals) - burial plot	E	20102 9200	780.00
(h) Exhumation (where requested by Deed Holder - subject to the required statutory approvals) - casket plot	E	20102 9200	270.00
* DEFINITION OF THE TERM RESIDENT *			
For Purchase of Grant of Right of Burial a RESIDENT is defined as:			
A person who, at the time of applying, has a permanent home address within the Borough			
For Interments a RESIDENT is defined as:			
i) A person who had resided at a private address within the Borough for 5 consecutive years immediately preceding the date of death OR			
ii) A person who had at the time of death, resided in a residential or nursing home (or similar establishment) outside of the Borough for 3 years or less but had resided at an address within the Borough for the 5 consecutive years (or more) immediately preceding moving to the residential or nursing home OR			
iii) A person who had resided within the Borough for 5 consecutive years (or more) but had within the 6 months immediately preceding the date of death moved from the Borough.			

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LEISURE CENTRES FEES & CHARGES

DESCRIPTION OF CHARGE		VAT	Leisure Card 2022-23 £	Non Member 2022-23 £	Externally Set
7	SPORTS LEISURE MANAGEMENT LIMITED (SLM)				
	<u>SWIMMING POOLS</u>				
	7.1 ADMISSIONS / SESSION				
	a) Adult	I	£4.00	£4.00	x
	b) Junior	I	£2.90	£2.90	x
	c) Concessions	I	£2.90	£2.90	x
	d) Inflatable session Junior	I			x
	e) Inflatable session Adult	I			x
	f) Aquafit	I	£5.20	£5.75	x
	g) Sauna/Swim		£4.95	£4.95	
	h) Ladies Sessions		£4.00	£4.00	
	7.2 SWIM SCHOOL LESSONS / 1/2 HOUR				
	a) Adult/Junior	E	£8.00	£8.50	x
	b) Private 1:1 (1/2hr)	E	£18.30	£19.50	x
	c) Private 1:2 (1/2hr)		£28.85	£32.00	
	7.3 PRIVATE HIRE				
	a) Parties - (1hr in pool / 1hr in Food Area)	I	£80.00	£85.00	x
	b) Extra Charge for Lifeguards	I	£21.00	£21.00	x
	7.4 SWIM DIRECT DEBITS				
	a) Adult 1Hr	I	£33.25	£36.50	x
	b) Junior	I	£40.20	£42.25	x
	7.5 SCHOOL HIRE (during school hours) / CLUB HIRE				
	a) During School Hrs	I	£73.00	£73.00	x
	b) Extra Charge for Lifeguards	I	£21.00	£21.00	x
	7.6 SAUNA				
	a) Adult	I	£4.95	£5.50	x
	b) Concessions	I	£2.90	£3.20	x
	<u>PARKLANDS LEISURE CENTRE</u>				
	7.7 SPORTS HALL				
	a) Badminton - Peak	I	£10.80	£12.00	x
	b) Badminton - Off Peak	I	£8.85	£9.90	x
	c) Active Life morning	I	£4.50	£4.95	x
	d) Five a side - Peak	I	£44.90	£49.85	x
	e) Five a side - Off Peak	I	£29.35	£32.45	x
	f) Table Tennis - Peak	I	£5.20	£5.75	x

DESCRIPTION OF CHARGE		VAT	Leisure Card 2022-23 £	Non Member 2022-23 £	Externally Set
g)	Table Tennis - Off Peak	I	£3.90	£4.40	x
7.8	STUDIO				
a)	Cycle Workout	I	£7.00	£7.75	x
b)	30 minute Sessions		£4.50	£4.95	
c)	45 minute Sessions	I	Removed		x
d)	60 minute Sessions	I	£7.00	£7.75	x
e)	Junior Dance Sessions	I	£3.00	£3.30	x
7.9	GYM (Casual User)				
a)	Joining Fee	I	£17.00	£18.90	x
b)	Induction	I	£23.45	£26.00	x
c)	Concession Induction		£12.60	£14.15	
d)	Adult / Session		£5.90	£6.60	
e)	Concession / Session		£3.50	£3.80	
f)	Disabled (Registered)		£2.40	£2.70	
h)	Heartsmart / Session	I	£3.10	£4.75	x
7.10	MISCELLANEOUS				
a)	Admissions		£1.80	£2.00	x

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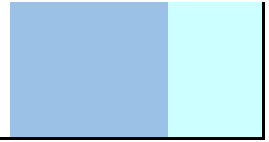
RECREATION GROUNDS AND PAVILION HIRE FEES & CHARGES

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
8	RECREATION GROUNDS AND PAVILION HIRE					
8.1	ROOM HIRE PER HOUR - VAT Exempt Pavilions					
	Blaby Road Park Pavilion					
	Freer Centre					
	Sheila Mitchell Pavilion					
	Uplands Park Pavilion					
	Walter Charles Centre					
(a)	Non Commercial Use - first hour	E	20002 9539	First Hour	18.00	
	Non Commercial Use - each subsequent hour or part hour	E	20002 9539	Per Hour	11.00	
(b)	Commercial Use - first hour	E	20002 9538	First Hour	22.50	
	Commercial Use - each subsequent hour or part hour	E	20002 9538	Per Hour	13.50	
	Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards					
(c)	Refundable deposit per booking (full or part)	E	62023 9627	Deposit	200.00	
(d)	Charge for lost keys (in addition to (e) below)	E	20002 9539	Each	20.00	
(e)	Late return of keys (charge per working day)	E	20002 9539	Each	15.00	
8.2	ROOM HIRE PER HOUR - Vatable Pavilions					
	Coombe Park Pavilion					
	Thythorn Hill Community Centre					
(a)	Non Commercial Use - first hour	I	20002 9539	Per Hour	21.00	
	Non Commercial Use - each subsequent hour or part hour	I	20002 9539	Per Hour	13.50	
(b)	Commercial Use - first hour	I	20002 9538	Per Hour	27.50	
	Commercial use - each subsequent hour or part hour	I	20002 9538	Per Hour	15.50	
(c)	Refundable deposit per booking (full or part)	E	62023 9627	Deposit	200.00	
(d)	Charge for lost keys (in addition to (e) below)	E	20002 9539	Each	20.00	
(e)	Late return of keys (charge per working day)	E	20002 9539	Each	15.00	

DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Externally Set
Saturday evening hire - minimum charge of 4 hours booking from 5pm onwards					
CANCELLATION OF ROOM HIRE					
Cancellation with more than 8 week's notice - return 100% of hire fee					
Cancellation less than 8 weeks but more than 6 weeks - return 75% of hire fee					
Cancellations less than 6 weeks but more than 14 days- return 50% of hire fee					
Cancellations less than 14 days but more than 7 days - return 25% of hire fee					
Cancellations with less than 7 day's notice - hire fee not returned					
8.3 RECREATION GROUNDS					
(a) Bowls					
i) Season Ticket - Adult	I	20002 9530	Each	94.50	
ii) Half Season Ticket - Adult	I	20002 9530	Each	47.00	
iii) Season Ticket - Junior (under 18)	I	20002 9530	Each	29.50	
iv) Hourly Ticket - per person	I	20002 9532	Per Person	4.00	
v) Visiting Team					
v) Season Ticket - New member (one year introductory offer)	I	20002 9530	Each	31.50	
(b) Cricket					
i) Per match Vatable	I	20002 9533	Per Match	79.00	
ii) Per match Non Vatable	E	20002 9534			
(c) Football - Junior Clubs (Under 10's and below)					
i) With shower facilities Vatable	I	20002 9536	Per Booking	23.00	
With shower facilities non Vatable	E	20002 9537			
ii) Without shower facilities Vatable	I	20002 9536	Per Booking	12.00	
Without shower facilities non Vatable	E	20002 9537			
Academy (Coombe Park - subject to VAT at Standard Rate)				173.00	
iii) Academy (Coombe Park - subject to VAT at Standard Rate)	I	20002 9536	Per Booking		
(d) Football - Youths (10 - 18 years)					
i) With shower facilities Vatable	I	20002 9536	Per Booking	42.00	
ii) Without shower facilities Non Vatable	E	20002 9537	Per Booking	21.00	
4 (e) Football - Senior Clubs (Over 18s)					
i) With shower facilities Vatable	I	20002 9536	Per Booking	63.00	
With shower facilities non Vatable	E	20002 9537			
ii) Without shower facilities Vatable	I	20002 9536	Per Booking	31.50	

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £	Extern ally
Without shower facilities non Vatable		E	20002 9537			
iii)	Coombe Park - subject to VAT at Standard Rate	I	20002 9537	Per Booking	August CPI 3%+1 Rounded up 63.00	
iv)	Thythorn Hill (Horsewell Lane) - subject to VAT at Standard Rate	I	20002 9537	Per Booking		
v)	Peace Memorial Park - 5 a side	I	20002 9536	Per Booking	0.00	
Bookings of 10 matches or more booked together, are exempt from VAT (except Coombe Park)						
(f)	Rounders - Senior Clubs (Over 18s)				63.00	
(i)	Willow Park Vatable with changing rooms/showers	I	20002 9536	Per booking		
(ii)	Willow Park Non Vatable with changing rooms/showers	E	20002 9537			
(iii)	Willow Park Vatable pitch only	I	20002 9536	Per booking	31.50	
(iv)	Willow Park Non Vatable pitch only	E	20002 9537			
(g)	Rounders - Junior / Youth teams (under 18s)				42.00	
(i)	Willow Park Vatable with changing rooms/showers	I	20002 9536	Per booking		
(ii)	Willow Park Non Vatable with changing rooms/showers	E	20002 9537			
(iii)	Willow Park Vatable pitch only	I	20002 9536	Per booking	21.00	
(iv)	Willow Park Non Vatable pitch only	E	20002 9537			
Bookings of 10 matches or more booked together, are exempt from VAT (except Coombe Park and Thythorn Hill)						
(h)	Fetes and Galas - Activities for commercial gain					
i)	Use of Ground - per day	E	20002 9552	Per Day	600.00	
ii)	Deposit - to be returned in part or whole dependent on condition of ground.	N	62023 9624	Deposit	1,000.00	
(i)	Fetes and Galas - Community events supportive of Council priorities					
i)	Use of Ground - per day			Per Day		
ii)	Deposit - to be returned in part or whole dependent on condition of ground.	N	62023 9624	Deposit	200.00	
Personal trainers and instructors - licence for use of parks		E	20002 9552	12 months	150.00	
Personal trainers and instructors - licence for use of parks		E	20002 9552	1 month	20.00	
NOTES						
Deposits may be withheld in part or full for any damage caused and / or where the hirer fails to leave the building clean and tidy for the next						

user and / or where a hirer fails to remove and dispose of waste arising from their hire. An additional charge (over and above the deposit) is levied for the late return / non return of keys.



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BROCKS HILL ENVIRONMENT CENTRE FEES & CHARGES

DESCRIPTION OF CHARGE	VAT	TYPE	2021-22 £	2022-23 £	Externally Set
9 BROCKS HILL ENVIRONMENT CENTRE					
9.1 HIRE OF EXHIBITION HALL (TAKES UPTO 75 THEATRE STYLE)					
2 hour hire rate for the hall or meeting room hire at £50.00		All	50.00	TBC	x
(a) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.	E	Private Hire	100.00	TBC	x
(b) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Public Hire	90.00	TBC	x
(c) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Charitable	75.00	TBC	x
(d) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Private Hire	160.00	TBC	x
(e) Weekday All day (9:00 a.m. to 16:30 p.m.)		Public Hire	150.00	TBC	x
(f) Weekday All day (9:00 a.m. to 16:30 p.m.)		Charitable	140.00	TBC	x
(g) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Private Hire	65.00	TBC	x
(h) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Public Hire	60.00	TBC	x
(i) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Charitable	50.00	TBC	x
(j) Weekend All day (10:00 a.m. 16:30 p.m.)		Private Hire	115.00	TBC	x
(k) Weekend All day (10:00 a.m. 16:30 p.m.)		Public Hire	105.00	TBC	x
(l) Weekend All day (10:00 a.m. 16:30 p.m.)		Charitable	95.00	TBC	x
9.2 HIRE OF THE CLASSROOM (TAKES UPTO 50 THEATRE STYLE)					
(a) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Private Hire	90.00	TBC	x
(b) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Public Hire	75.00	TBC	x
(c) Weekday 9:00 a.m. to 12:45 p.m. or 13:15 p.m to 16:30 p.m.		Charitable	60.00	TBC	x
(d) Weekday All day (9:00 a.m. to 16:30 p.m.)		Private Hire	150.00	TBC	x
(e) Weekday All day (9:00 a.m. to 16:30 p.m.)	E	Public Hire	140.00	TBC	x
(f) Weekday All day (9:00 a.m. to 16:30 p.m.)		Charitable	100.00	TBC	x
(g) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Private Hire	60.00	TBC	x
(h) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.		Public Hire	50.00	TBC	x
(i) Weekend 10:00 a.m. to 12:30 p.m or 13:00 p.m. to 15:30 p.m.	E	Charitable	50.00	TBC	x

DESCRIPTION OF CHARGE		VAT	TYPE	2021-22 £	2022-23 £	Externally Set
(j)	Weekend All day (10:00 a.m. 16:30 p.m.)		Private Hire	105.00	TBC	x
(k)	Weekend All day (10:00 a.m. 16:30 p.m.)		Public Hire	95.00	TBC	x
(l)	Weekend All day (10:00 a.m. 16:30 p.m.)		Charitable	95.00	TBC	x
(m)	Digital media projectors are available at a hire charge of £5.00.				TBC	
	Please provide your own laptop	I		5.00	TBC	x
	10% discount for booking both the meeting room and hall together					
	10% discount for block bookings of six or more - claimable on sixth booking (only applicable if all bookings made on same date)					
9.3	HIRE OF HALL FOR EXHIBITIONS (OPEN TO THE GENERAL PUBLIC) PER DAY	E		25.00	TBC	x
	£30.00 per day for groups selling pictures, cards etc.			30.00	TBC	x
9.4	HIRE OF MEETING ROOM / HALL (EXCLUSIVE USE) - EVENINGS					
	WEEKDAY EVENING - 16:45 P.M ONWARDS (SUBJECT TO STAFF AVAILABILITY)					
	WEEKEND EVENINGS - 15:45 P.M. ONWARDS (SUBJECT TO STAFF AVAILABILITY)					
(a)	up to 3 hours	E		121.00	TBC	x
(b)	up to 4 hours	E		131.00	TBC	x
(c)	up to 5 hours	E		144.50	TBC	x
(d)	Natural History Groups (per hour)	E		10.00	TBC	x
	Evening meeting must vacate the site by 21:30 p.m.					
9.5	ENTRY TO EXHIBITION CENTRE					
(a)	Adults			Free	TBC	x
(b)	Children / Senior Citizens			Free	TBC	x
(c)	Children under 5			Free	TBC	x
9.6	TALKS - PER GROUP			55.00	TBC	x
9.7	TOURS - PER ORGANISED GROUP			55.00	TBC	x
9.8	SCHOOL GROUPS					
	Per school activity up to maximum size of 35 pupils.					
	A fixed charge is applicable based on the following :-					
(a)	Up to 20 children for schools outside the Borough Council's boundaries			55.00	TBC	x

DESCRIPTION OF CHARGE	VAT	TYPE	2021-22 £	2022-23 £	Externally Set
(b) Up to 20 children for schools located within Oadby and Wigston boundaries			45.00	TBC	x
(c) For all schools the additional charge above 20 children (per child per session)			2.50	TBC	x
Teachers/Leaders			Free	TBC	x
9.9 SELF LED ACTIVITIES AVAILABLE FOR HIRE BY SCHOOLS AND GROUPS			30.00	TBC	x
SUCH AS THE MINI-BEAST KIT BOX (TERMS & CONDITIONS APPLY)					
9.10 PAPER CHARGES					
(a) A4 black and white per sheet			0.10	TBC	x
(b) A4 colour per sheet			1.00	TBC	x
(c) A3 black and white per sheet			0.15	TBC	x
(d) A3 colour per sheet			2.00	TBC	x
ORGANISED EVENTS AND ACTIVITIES OPEN TO THE PUBLIC (POA)					
Charges to the public for events vary according to the type of event & age of participants and so are not listed here.					
They are calculated on an event by event basis taking into consideration materials provided, use of room, cost of instructor/speaker etc.					
(POA = Price On Application)					
FILMING AND PHOTOGRAPHY POA; small scale £55 per hour			POA	TBC	
WOOD SALES			POA	TBC	

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ALLOTMENTS FEES & CHARGES

DESCRIPTION OF CHARGE		VAT	GL ACCOUNT CODE	UNIT	2022-23 £ (c)	Externally Set
10	ALLOTMENTS					
10.1	RESIDENTS					
	Rent of plot to residents of the Borough - - per square yard from 2020-21					
	1) Wigston Road	N	20001 9552	Each	0.20	
	2) Aylestone Lane	N	20001 9552	Each	0.20	
	3) Manchester Gardens - Rectangle	N	20001 9552	Each	0.18	
	4) Manchester Gardens - Triangle	N	20001 9552	Each	0.16	
	5) Brabazon Road	N	20001 9552	Each	0.18	
	NB: Allotment rent year runs from 29 September to 28 September the following year					
10.2	SENIOR CITIZENS					
	25% reduction on the above charge					
10.3	DEPOSIT - REFUNDABLE	N	20001 9622	Each		
10.4	KEY - REPLACEMENT	I	20001 9362	Each	20.00	

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DEPOT SERVICES FEES & CHARGES

	DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £ (c)	Externally Set
11	SPECIAL COLLECTION OF HOUSEHOLD REFUSE					
11.1	COLLECTION OF HOUSEHOLD REFUSE					
(a)	<p>The following non electrical items can be collected :-</p> <p>All Domestic items - house improvement or building work related.</p> <p>Items such as building waste or replaced windows will not be collected.</p> <p>Broken glass must be supplied in a box.</p> <p>Bagged, boxed and tied waste will be classed as individual items.</p> <p>Sheds must be dismantled and each panel classed as an item.</p> <p>Items must be presented in a form that reasonably facilitates loading and satisfies manual handling requirements - failure to do so will result in non-collection and payment refunded for those items not collected.</p> <p>Note - Bags should be strong enough so items do not split when being taken to vehicle.</p> <p>Charges for Garden Tools and Equipment* are :-</p>					
i)	1 Item	N	20801 9310	Each	23.00	
ii)	Each Additional Item	N	20801 9310	Each	4.30	
(b)	<p>The following electrical items can be collected :-</p> <p>Vacuum Cleaners, Televisions, Fridge, Fridge/Freezer, Coolers,</p> <p>Washing Machines, Tumble Dryers, Dishwashers, Audio Visual Equipment.</p> <p>Charges for Electrical Items are :-</p>					
i)	1 Item	N	20801 9310	Each	23.00	
ii)	Each Additional Item	N	20801 9310	Each	4.30	
	<p>The collection of electrical and non-electrical items are two separate services.</p> <p>Free collection for all items above, for those residents receiving :-</p> <p>Housing Benefit, Council Tax Benefit or Disability Benefit, Military Service -</p> <p>Maximum of four items - no more than two separate collections per annum</p>					

DESCRIPTION OF CHARGE	VAT	GL ACCOUNT CODE	UNIT	2022-23 £ (c)	External ly Set
* Garden Tools can be taken to Brocks Hill Environment Centre (for re-use by volunteers working in the Borough)					
(c)					
i) Bin Swaps: Subject to criteria	N		Each	25.00	
ii) Contaminated Bins	N		Each	50.00	
11.2 GARDEN WASTE COLLECTION SERVICE					
This charge applies to 1 x 240 litre bin or up to 2 x 140 litre bins (I.e. still applies if there is only 1 x 140 litre bin) This provides a fortnightly collection all year round.					
(a)	N	20805 9318	Each	50.00	
(b)					
i) Additional bins: 140Litres	N	20805 9217	Each	25.00	
ii) Additional Bins: 240Litres				35.00	
* Please see separate terms & conditions for further details					
11.3 RECYCLING COLLECTION SERVICE - ADDITIONAL WHEELIE BIN	N	20802 9217	Each	18.00	
11.4 DISPOSAL OF DECEASED DOMESTIC ANIMALS	I	20701 9200	Each	68.00	
11.5 REMOVAL OF UNAUTHORISED ADVERTISING ON STREETS, OPEN SPACES AND PUBLIC NOTICE BOARDS					
Removal of unapproved advertising, promotional material or balloons on public spaces, street furniture or notice boards - per item per week	N	20701 9200	Each	47.00	
(a)					
(b) Removal of unapproved notices	N	20701 9200	Each	47.00	
(b) Removal of unapproved notices	N	20701 9200	Each	98.00	
11.6 CLEANSING OF PRIVATELY OWNED PARKING AREAS					
(a) Cleaning of Slabbed and Block Paved Areas Up to 20 sq. metres (subject to availability and site inspection for suitability)	N	20701 9200	Each	120.00	
i)					
ii) Greater than 20 sq. metres	N	20701 9200	Each		
(b) Cleaning of Car Parks and other areas	N	20701 9200	Each		
(c) Mowing of Large Private Grassed Areas	N	20701 9200	Each		
POA = Price on Application					

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DESCRIPTION OF CHARGE		V A T	GL ACCOUNT CODE	UNIT	2022-23 £ (c)
12	COUNCIL CAR PARKS				
12.1	COUNCIL CAR PARKS				
(a)	Off Street parking				FREE
	Parking charge in 30 minute quick shop bays			Each	
	Pay and Display - Town Centre car parks for up to 2 hours	N		Each	1.00
	Pay and Display - Town Centre car parks for up to 2 - 4 hours	N		Each	3.00
	Pay and Display - Town Centre car parks for over 4 hours	N		Each	4.00
	Pay and Display - Leisure sites Car Parks for up to 4 hours	N		Each	1.00
	Pay and Display - Leisure sites Car Parks over 4 hours	N		Each	2.00
	Annual Parking Permit for all council car parks - Borough residents	N		Each	75.00
	Annual Parking Permit for all council car parks - Non residents	N		Each	150.00
	Annual permit for all town centre car parks only - Borough Residents	N		Each	50.00
	Annual permit for all town centre car parks only - non residents	N		Each	100.00
	Annual Parking permit for Oadby town centre car parks only - Borough residents	N		Each	25.00
	Annual Parking permit for Oadby town centre car parks only - Non residents	N		Each	50.00
	Annual Parking permit for Wigston & South Wigston town centre car parks only - Borough residents	N		Each	25.00
	Annual Parking permit for Wigston & South Wigston town centre car parks only - Non residents	N		Each	50.00
	Annual Parking permit for Leisure sites car parks only - Borough residents	N		Each	25.00
	Annual Parking permit for Leisure sites car parks only - Non residents	N		Each	50.00
	Annual Parking permit Countesthorpe Road Car park only - Monday to Friday before 9.30am and 2.30pm to 4.00pm term time only - Borough residents and non-residents	N		Each	10.00

DESCRIPTION OF CHARGE	V A T	GL ACCOUNT CODE	UNIT	2022-23 £ (c)
6 month parking permit for all council car parks - Borough residents	N		Each	37.50
6 month parking permit for all council car parks - Non residents	N		Each	75.00
6 month parking permit for Oadby town centre car parks only - Borough residents	N		Each	12.50
6 month parking permit for Oadby town centre car parks only - Non residents	N		Each	25.00
6 month parking permit for Wigston & South Wigston town centre car parks only - Borough residents	N		Each	12.50
6 month parking permit for Wigston & South Wigston town centre car parks only - Non residents	N		Each	25.00
6 month parking permit for Leisure sites car parks only - Borough residents	N		Each	12.50
6 month parking permit for Leisure sites car parks only - Non residents	N		Each	25.00
12.2 CLEANSING OF PRIVATELY OWNED PARKING AREAS				
(a) Cleaning of Slabbed and Block Paved Areas				
i) Up to 20 sq. metres (subject to availability and site inspection for suitability)	N	20701 9200	Each	115.00
ii) Greater than 20 sq. metres	N	20701 9200	Each	
(b) Cleaning of Car Parks and other areas	N	20701 9200	Each	
(c) Mowing of Large Private Grassed Areas	N	20701 9200	Each	
POA = Price on Application				
12.3 RELOCATION OF STREET NAME PLATES				
(a) At the request of resident and subject to agreement at the discretion of the Council				
i) Wall mounted name plates	N	20601 2013	Each	150.00
ii) Frame mounted name plates	N	20601 2013	Each	225.00

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