

# Scrap Metal and Collectors Licence

A scrap metal licence is required for the buying or selling of scrap metal, this includes any product, article or assembly which is made from or contains metal and is broken, worn out or regarded by its last holder as having reached the end of its useful life. We deal with applications and collate data as determined by the:

- Scrap Metal Dealers Act 2013
- Miscellaneous Provisions Act 1916

The retention of all data that is provided to the 'Licensing' section will be determined by Oadby and Wigston Borough Councils retention policy. A copy of the retention schedule is available on the Council's website.

The information that you provide with a licensing application will be processed by Oadby and Wigston Council, which is the 'data controller' for the purposes of the Data Protection Act.

The information that you provide for a licensing application, including personal data, will be used to deal with your scrap metal licence application.

## Information collected:

- Name
- Address
- Telephone number(s)
- Email address

## Agencies we might share the information with:

- Police
- Health agencies
- Regulatory bodies
- Government bodies

## Purpose for processing:

- Service delivery
- Safety provision
- Evidence for court proceedings
- Fraud / prosecution purposes
- To comply with legislation

## Lawful basis for processing:

- Legal Obligation