



Privacy Notice relating to Coronavirus (COVID-19)

Service description

This privacy notice explains how Oadby and Wigston Borough Council will use personal data in response to the Coronavirus pandemic.

Processing activity

The purposes for which your data will be used:

- To prevent or mitigate the impact of the virus
- To identify and/or record people who may be vulnerable to the virus or otherwise require support due to the virus
- To share information with other organisations to allow them to help those in need
- To record details of volunteers who are willing to help us
- To share details of volunteers with other organisations to help with resourcing
- To share information with other organisations who are allowed to process confidential patient information in relation to COVID-19 purposes as defined by the Secretary of State

Information requirements

Depending on the service you are using this information may include:

- Name
- Contact details (eg phone number, email address)
- Address
- Date of birth
- Any information which could be used to identify people who are vulnerable to the virus or otherwise require support due to the virus (eg health information)
- Any information which illustrates a person's needs (eg health information)
- Payment information (eg credit or debit card details)



Lawful bases

Our **lawful bases** for processing your personal information are:

- Legal Obligation (A6(1)(c))
- The Health Service (Control of Patient Information) Regulations 2002 r3(4) and this [notice](#).
- The Civil Contingencies Act 2004
- Public Task (A6(1)(e)) as supplemented by DPA2018 s8(c)
- The Local Government Act 1972 s139
- Substantial Public Interest as supplement by DPA2018 s10(3) and Schedule 1 Part 2 Para 6
- Consent (A6(1)(a))

Data sharing

We may share data with the following (please note, this is not a comprehensive list):

- Other Council services, public bodies and authorities
- Central Government
- Emergency services
- NHS agencies
- Healthcare organisations
- Utility companies
- Voluntary organisations

Retention

We keep your personal information for the minimum period necessary. The information outlined in this Privacy Notice will be in accordance with our Retention Policy. All information will be held securely and disposed of confidentially.

Please refer to our Corporate Privacy Notice at <https://www.oadby-wigston.gov.uk/pages/privacy> for further details of how we process your personal information and your rights.